

**Westowne Elementary School PTA
Board Members and School Administration
Thursday, August 22, 2019, 1:30pm**

Attendees:

- Scott Palmer, Principal
- Lisa Pachino, Assistant Principal
- Anthony Schultz
- Carrie Differ, PTA President
- Marie Grant, PTA Vice-President
- Olga Mason, PTA Secretary

1. Introductions and School Business

- a. Mr. Palmer introduced the new Assistant-Principal, Anthony Schultz
- b. Current enrollment is 687 students. Projected enrollment for the 2019-2020 school year is 722.

2. School Year 2019-2020 Budget

- a. Updates to the Budget from the prior school year
- b. For the 5th grade gift, the PTA would like to have the administration provide their requests by January 2020, so the gift can be ordered in time.

3. School Year 2019-2020 Calendar

- a. Welcome Back Luncheon – Thursday, August 29, 2019
- b. Fall Fest – Saturday, October 12, 2019
- c. Trunk or Treat – Saturday, October 26, 2019 with a rain-date of Sunday, October 27, 2019
- d. Movie Night – Friday, November 8, 2019
- e. American Education Week – November 18-22, 2019
 - i. The PTA will be taking the lead for coffee for the teachers during this week
- f. Holiday Shoppe – Week of December 9th, Setup will begin on Monday, December 9th
- g. Turkey Trot – Wednesday, November 27, 2019
- h. All dates were discussed and approved by Mr. Palmer.

4. Drama Club

- a. The options for the Drama Club were discussed including funding by the PTA for the drama club.
- b. Adult-to-Child Ratio – this is not determined by the Administration. It is the responsibility of the drama club director/advisor.
- c. Mr. Palmer and Ms. Pachino will reach out to see if any teachers are interested in assisting with the Drama Club.

5. Changes at the School

- a. Things we could be helpful with and to communicated change to parents
 - i. School wide house system – promotes team building
 - 1. Houses will be divided among grades so kids from different grades may be in the same house.
 - ii. Principal Honor Roll
 - iii. Citizenship Award

6. PTA Teacher Representative

- a. The PTA think Ms. Neral or Mr. Landel would be good or another teacher.
- b. Mr. Palmer will put a call out to the teachers to see if there is a volunteer.

7. Other items

- a. Other ways we can be helpful this school year
- b. Recycling Program for Green School
 - i. The Bins for recycling may need to cleaned out more often or sealed. The access to batteries caused some mischief last year.
 - ii. Olga will reach out to Miss Mussachio about the bins.
- c. Ideas for raising attendance for PTA meetings and increase membership
 - i. Daycare for the PTA meetings
 - ii. Other give-aways – gift cards to restaurants or experiences (wine-tasting, cooking class for two)