

**Westowne Elementary PTA
Meeting Minutes
March 10, 2020**

Attendees: Lisa Jarrett, Stacie Lauer, Laia Tideman, Olga Mason, Carrie Differ, Marie Grant, Lisa Jarrett, Megan Long, Suzanne Tabor, Sarah Fondelier, Scott Palmer (Principal)

Meeting Called to Order: 7:04pm

Approval of Minutes (February)

- Motion to Approve: Sarah Fondelier
- Motion Seconded: Laia Tideman
- Minutes Approved as Written

Treasurer Report

- Received Amazon Smile - \$81.07 for last quarter of 2019
- Funding Friday total for February was \$307.70
 - Top three mentions (see below)
- Restaurant Night checks received
 - Limas - \$274.00
 - McDonald's - \$432
- Received a grant of \$925 from the Catonsville Woman's circle to fund All For Books
 - Every child can go home with a book from the Book Fair
 - Past grants have paid for drums for students and a Writer Visit.
- Budget Amendments:
 - Increase Spirit Wear line item by \$2500 to \$4000 pay for the pre-sale hoodies. No money is lost, we just can't go over the budgeted amount for the year.
 - Increase Movie Night budget (licensure) to \$581 (an increase of \$6).
 - Motion to Approve Budget Amendments – Laia Tideman
 - Motion Seconded – Stacie Lauer
 - Vote – No one opposed the budget amendment.

Executive Board and Chair Report

- Membership (sign up available tonight)
 - As of today:
 - 167 members
 - Of those, 31 are Westowne Faculty and Staff Members
 - *No change since January Meeting*
- Reward programs
 - Box Tops Update
 - \$595.20 YTD according to App

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- Leading classrooms – Ms. Sullivan – 286, Ms. Brady – 254, Ms. Coe – 185, and Ms. George – 165
- Next submission deadline 3/31
- FUNding Fridays:
 - February FUNding Friday: \$307.70
 - Top 3 Classrooms: 1st place – Ms. Cuttita \$457; 2nd place – Ms. Bolden \$261; 3rd place – Ms. Rees \$258.44
 - March 27 – Next FUNding Friday: Write a note of thanks or draw a picture for your bus driver, day care provider, or guardian that helps you get to/from school.
- Amazon Smile - \$796.04 as of February, 2020
- Spirit Wear Sales Update – 88 Sweatshirts sold and are ready to be picked up.
- Thank you to Catonsville Women’s Giving Circle - \$925 grant received for All For Books Program/Scholastic Book Fair

School Report

- Principal
 - Scholastic Book Fair is in full swing.
 - Some students are upset that they can’t get the book they want for even those they are getting a free book. AllForBooks has a price limit on free books.
 - Doors are decorated in preparation for Literature Night on Thursday, March 12. The teachers have a little contest amongst themselves.
 - All testing calendars are being finalized.
 - MISA – 5th grade science
 - Spring MAP – 1st and 2nd
 - MCAP – 3rd through 5th grade
 - Spring Break is coming up.
 - We are following along with the news regarding the Corona Virus but nothing has happened in Baltimore County as of yet.
 - We are reminding teachers that students have to wash hands after using the restroom or shared equipment and before/after lunch.
 - Custodians are wiping down desks and chairs every night.
 - We were granted a long-term substitute assistant principal in Mr. Schultz’s absence. He will not be doing observations and those types of things but assists with behavior management. He is out on family leave until late April. Him and his wife welcomed a healthy baby boy.
 - We are gearing up for staffing changes in the new school year as well. As of now, two teachers will be leaving the county. One teacher is transferring to

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another school in Baltimore County. Special area staff will be the same except for Ms. Biddinger (.2) Art teacher.

- Kindergarten will remain at 5 teachers, 1st – 3rd will come down to 4 teachers.
- Field trip guidance – All out of state field trips are canceled. If you have ideas for in-state field trips, please email Mr. Palmer.
- Outdoor recess with Substitutes – There is no policy regarding outdoor recess when there is a substitute but it may be easier to keep the children in the building.
 - Substitutes have asked students to be their “spies”. And that is not okay. If it happens please let the regular teacher and administration know.
- School Events March – April

Meeting Topics

- Upcoming School and PTA Events
 - **March 10-12 – Scholastic Book Fair; March 12 – Literature Night**
 - Thank you Megan Shawker and all the parent volunteers that make the book fair possible!
 - Lisa Jarrett will be taking over the Book Fair.
 - **March 19 – Restaurant Night – Limas**
 - **March 20 & 21 – Drama Club Productions** – will probably sell out.
 - **April 3 – 13 – Spring Break**
 - **April 14 – Next PTA Meeting**
 - **April 17 – Movie Night** – How to Train Your Dragon 3
 - **April 21 – Restaurant Night – Peace a Pizza**
- Upcoming Community Dates
 - **March 24, April 14** – Baltimore County Board of Education Meetings
 - **April 20** – Southwest Area Education Advisory Council
- Thank you to **Stacie Lauer** for Skate Night. We had a great turnout.
- The next assembly will be Thursday, June 11th. 1-2-3 Andres will be the assembly.
 - Field Day date has not been determined.
- PTA Winter and Spring Club Update
 - Drama Club
 - Yoga Club – April 17 – May 22
 - Lego Robotics – We may reach out to college students
 - Silver Knights – runs a club at Hillcrest and Johnnycake. Offer scholarships. About \$15 per week per student. PTA can subsidize it if necessary. More discussion is needed.
- Board Elections for 2020-2022 Term – Nominating Committee

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- We are putting together a nominating committee. According to the Bylaws we need a nominating committee. The PTA Board nominations will be announced in April and voted on in May.
- Stacie Lauer, Louise Njoroge and Carrie Grahl has agreed to be on the nominating committee.
- Budget Amendment – Voting Item – see above under *Treasurer's Report*
- New business - suggestions from membership

5th Grade Committee - Did not meet because there were not enough members.

Adjournment – Meeting was adjourned at 8:12pm.

Board Members:

Carrie Differ- President
Marie Grant - Vice President
Sarah Fondelier – Treasurer
Olga Mason – Secretary

Not Voted on or Approved