

Westowne Elementary School PTA General Membership Meeting Minutes

September 06, 2022 - Back to School Night, Grades 3-5

In-person meeting - Westowne Cafeteria



Attendees: ~90 total attendees

Administration: Principal Palmer, Vice Principal Shultz, Vice Principal Rill

Board: Marie Grant, president; Laia Tideman, treasurer; Hannah Fromm, president

Statement: Meeting called to order at 6:15pm by President Marie Grant following Principal Palmer's Back-To-School-Night Welcome and Introduction, a quorum being present.

1. Welcome & Introduction of PTA Board
2. Overview of Budget
 - The Westowne PTA budget for 2022-23 reflects a return to 2018-19 expected level of activities – including an assembly, field trips, pre-pandemic activities such as Science Night, and more.
 - The budget anticipates spending of approximately \$1500 more than revenue, but we start the year with an approximately \$11,000 carryover from previous years.
 - **Teacher and Staff Support:** Teacher and staff support at the same level as last year, including reimbursement for up to \$100 in supplies
 - **Field Trips:** Field trip subsidy for all students of \$5 per student
 - **5th Grade Committee:** Funding for yearbooks and other celebration activities
 - **Events:**
 - Assembly for students
 - Maryland Science Center Night
 - Boo Bash – Fall Fest + Trunk Or Treat
 - After School Clubs – we need family ideas and volunteers!
 - Drama Club – placeholder for now; funding would need to be addressed through a budget amendment.
 - **New Funding:** Line items for Black History Month Activities, International Night, Inclusion and Equity Planning, and Support for School Holiday Food Drive
 - **Key Revenue Sources:**
 - Membership and individual donations (one time, or recurring via Gofund the PTA)
 - Fundraisers – Holiday Shoppe and Scholastic Book Fair, Silent Auction/Basket Raffle at Boo Bash, will also have a spirit wear order and some type of virtual fundraiser
 - Amazon smile
 - Restaurant Nights - first event will be Kona Ice Truck at the school on Sept. 20 from 5-7 pm
 - Corporate Donations
3. Motion to approve budget: Stacie Lauer. Seconded by Carrie Rill. **2022-23 Westowne PTA budget approved by general membership.**
4. Review of Ways to Help This Year

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- Membership and Donations
 - Become a member: westowne.memberhub.com/store
 - Join us at restaurant nights
 - Consider individual one time donations or recurring donations.
 - <https://www.westownepta.com/go-fund-the-pta.html>
 - Volunteers Needed
 - After School Clubs
 - Advocacy
 - Inclusion and Equity
 - Boo Bash Silent Auction Coordinator
 - Spiritwear Order Coordinator
 - And more!
 - 5th Grade Committee – Volunteers Needed! Thank you to those who have already signed up!
 - Join our meetings! Join our meetings virtually the second Tuesday of every month beginning in October.
5. Upcoming Key Dates
- Sept. 20 – the Kona Ice truck will come to Westowne from 5-7 pm!
 - Oct. 11 – PTA Meeting held virtually – flyer to come
6. How to Stay In Touch
- Email us at westownepta@gmail.com
 - Join the “Westowne Elementary Community Forum” on Facebook or follow us - “Westowne Elementary PTA”
 - Check out our website at westownepta.com!
7. Marie opened the floor to any questions from membership. No questions were asked at this time.
8. Closing - Thank you to our PTA membership and reminder of our next meeting date.
9. Adjournment - 6:25pm. Parents were dismissed to the first round of class visits by Principal Palmer.

Signature: Hannah Fromm, Secretary