

Westowne Elementary PTA Meeting Minutes  
December 9, 2014

Present: China Williams, Jessica Brown, Stacie Lauer, Justine Stull, Amanda McBride, Noel Smith, Amanda Ferragamo, Amy Houghton, Judy Robey, Debra Wright, Hope Riley, Kristal McCormick, Kecia L. Johnson, Bridget Gilhool, Lori Kleppin, Mary Peters

Meeting called to order by China Williams at 7:40 pm

November minutes approved as written

President's Report: China Williams

1. My Coke Rewards & Labels for Education
  - a. Now offers option of converting points to cash
2. Treasurer's Report
  - a. \$1,514.73 revenue for the month
  - b. \$10,142.32 total available funds
  - c. Behind on budgeted for direct support
    - i. Where's the Target check? Goes directly to the school
    - ii. Giant funds spent on agendas and folders
    - iii. Anticipate being able to provide \$50 teacher reimbursement in January
      1. More information to come
      2. Teachers should save their receipts
3. Fall Fest
  - a. \$924.63 in expenses
  - b. \$2053.50 in revenue
  - c. Net profit \$1128.87
4. Charitable Solicitation Registration
  - a. All forms have been filed; \$200 in fees paid.
  - b. Should get response about request to remove fines within 60 days.
5. Change over in treasurer
  - a. Mini financial review completed
  - b. Thanks to the three volunteers!
6. Increase Training budget
  - a. Membership vote approved increase to \$150
7. Movie Night January 16th
  - a. Maura Hill to take crowd-training course (\$30)
  - b. No longer a free training
  - c. Movie TBA
  - d. Combined with Pajama Day
8. Holiday Shoppe
  - a. Free books and toys for children who don't have funds
  - b. Free books for classroom libraries
  - c. Need toys and "Dad" gifts
  - d. Need volunteers for shopping tomorrow and parent shopping/clean up Thursday
9. Running Club update
  - a. "Fitness Fowls" team won award for largest group
  - b. Let Catonsville Times know ahead of next year's race
10. Assembly January 14<sup>th</sup>
  - a. Anansegromma of Ghana

- b. Partially funded by a grant from the Maryland Arts Council
- c. Thanks Wendy Stevens for coordinating!

Secretary's Report: Justine Stull

1. Membership
  - a. 172 members
2. Cookies & Cards Monday, December 15<sup>th</sup> and 22<sup>nd</sup>
  - a. Bring baked goods for teachers and staff at drop off
  - b. Send holiday cards to teachers and staff addressed to the PTA to be displayed in the lounge

Vice President's Report: Jessica

1. End of year giving campaign to build Teachers' Educational Supplies Fund
  - a. \$120 so far
  - b. Matching from parent business owner for donations made by the end of year
2. Box Tops \$632 so far
3. Second grade student won Grilled Cheese & Co. gift card

Vice Principal's Report: Ms. McBride

1. Thanks for Catonsville Tree Lighting Ceremony ornaments and Give Thanks – Give Food
2. Mitten Tree gifts due Thursday

5<sup>th</sup> Grade update: Lori Kleppin

1. Skyzone Fundraiser Tuesday, December 30th (likely a donation/direct support)
2. Cookbook (fundraiser)
  1. Will request recipes from school community
  2. Aiming to be ready for sales at Mother's Day
3. Chipotle Night March (needs tax document; likely a donation/direct support)
4. Dance for 5<sup>th</sup> graders, Friday, March 27<sup>th</sup>
5. Orioles Night
  1. To be scheduled early in season
  2. Possible to coordinate with welcome to incoming kindergarteners?
6. Facebook Group
  1. Private for 5<sup>th</sup> grade parents only
  2. To facilitate gathering items for memory book
7. Philly Trip
  1. Set for early May
  2. More info to come
8. Also need Chairs for Memory Book and End of Year Celebration
9. Rotary Club Civic Committee possibly offering matching for 5<sup>th</sup> grade funds

Meeting adjourned at 8:21 pm