

Westowne Elementary PTA

Meeting Minutes

February 14, 2017

Attendees: Crystal Shelley, Justine Stull, Stacie Lauer, Becky Bass, Dianna Bell, Melody Higgins, Chrissy Heiland, Megan Shawker, Jessica Brown, Amanda McBride, Judy Robey, Cathy Ritzes, Scott Palmer

Meeting called to order at 7:02

Approval of January minutes

- Motion to approve minutes as written passed

Treasurer report

- Drama Club budget: need to increase from \$1900 to \$2665 to cover costumes/sets (+\$500) and include parent donations (\$265)
 - Motioned, seconded, and approved
- Pajama Day: \$257 for January
- Pajama Day: \$102 for February
- Grilled Cheese: \$162.44
- McDonalds: \$430
- Science Night: \$567 concessions
- Still waiting on Five Below check

Executive board and chair report

- Membership 248 (40 staff)
- Reward programs
 - Box Tops contest ends Wed, Feb 22
 - New collection sheet to be distributed in March
 - Just under \$1100 from Giant expected for school

School report

- Principal
 - Lion King
 - Great rehearsals / assembly performances
 - Tickets won't be sold at the door
 - Fliers to be sent home this week
 - Staffing numbers are in
 - 654 enrollment projection
 - Will be gaining staff, not losing
 - Additional 5th grade teacher and special educator
 - Construction
 - Parking lot will be repaired in the spring

- Crew will be out to add stop lines and yellow lines to indicate two way traffic around the school
 - New Signage to be added as well
 - Fields will be planted in the spring
 - Bio pond up front will be graded, filled and planted; won't have standing water
 - BOXLIGHT projectors continue to be inconsistently functional
 - Originally installed incorrect cables in new building; cables were replaced throughout
 - Not consistently getting HDMI signal, inconsistent sound and image
 - Now replacing classroom white boards to see if that improves functioning
 - May need to recalibrate or replace projectors
 - Digital display monitors to be installed around building
 - Winter MAP testing is wrapping up and reports will be sent home once received by the county
- Teacher liaison
 - Literature Night start time is at 5:30
 - \$5,486.17 raised for St. Jude's - thank you to the community

Meeting topics

- Upcoming events
 - Drama Club performances - Feb 17/18 and Feb 24/25
 - Tickets available online: westownees.bcps.org/parents/online_school_payments
 - PTA's 5th Grade Committee to sell concessions
 - Adult volunteers needed to assist performances
 - Panda Express Restaurant Day - Wed, Feb 22 11:00-10:00
 - Pajama Day - Fri, March 3
 - Book Fair
 - Delivery and set up - Mon, March 13
 - Book Fair - Tues, March 14-Thurs, March 16
 - Tuesday-Thursday students will visit and shop
 - "All For Books" program will allow us to ensure every kids at Westowne gets a book thanks to Riggs Distler corporate donation and Megan Shawker
 - Literature Night - Thurs, March 16 5:30-8:00
 - Parent shopping during Literature Night
 - PTA Meeting - Tues, March 14 7:00
 - CMS PTSA to attend
 - AMS PTA invited

- Thanks: McDonald's Restaurant Night, Family Science Night, PJ Day, Skate Night
- Clubs
 - Winter Lego Robotics starts Mon, Feb 27
 - Spring
 - Yoga
 - Running - need volunteers
 - Music
- CWGC Grant: \$1500 toward Keats Curtis author visit next school year
- Chairs needed
 - Teacher Appreciation team
 - 4th of July Parade Float
 - Next year
 - PJ Day
 - Fall Festival
 - Book Fair

5th Grade Committee updates

New business - suggestions from membership

Meeting adjourned at 7:57

Board Members:

Justine Stull, president

Sarah Fondelier, vice president

Crystal Shelley, secretary

Stacie Lauer, treasurer

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