

Westowne Elementary PTA Meeting Minutes
May 10, 2016

Present: China Williams, Jessica Brown, Stacie Lauer, Justine Stull, Scott Palmer, Amanda McBride, Judy Robey, Crystal Shelley, Sarah Fondelier, Erin Furth, Katie Riesner, Dianna Bell, Amanda Ferragamo, Emily Shaw, Melody Higgins, Hope Riley, Jen Nyland, Kecia Johnson, Becky Bass, Tracy Horch, Angelica Butte

Meeting called to order by China Williams at 7:07 pm

April minutes approved as written.

President's Report: China Williams

1. Anticipating a balanced budget
2. Filed Personal Property taxes in April
3. Voted to increase Green School budget by \$100 to \$900
4. Voted to increase After-School Clubs budget by \$250 to \$1750
5. eScrip revenue: \$860
 - a. To continue to promote program as one of few remaining reward programs
 - b. Escrip.com: register credit and debit cards; use online shopping portal and dining rewards
6. Voted to approve Bylaws as written
7. Executive Board election
 - a. Slate of candidates
 - i. President: Justine Stull
 - ii. Vice President: Sarah Fondelier
 - iii. Secretary: Crystal Shelley
 - iv. Treasurer: Stacie Lauer
 - b. No nominations from floor
 - c. Membership quorum voted to elect candidates
 - d. New terms begins July 1st
8. Team of 3 needed for annual financial review
9. Upcoming events
 - a. May 11 – Urban BBQ Restaurant Night
 - b. May 25– Screen Free Garden Clean Up 4:00 – 5:00 PM
 - i. Pavers for sale 2/\$1
 - ii. Bulbs for donation
 - c. May 26 Green Thursday
 - d. May 27 PJ and Beach Day
 - e. May 30 School Closed
 - f. June 3 Field Day (June 6 Rain Date)
 - i. Need volunteers
 - ii. Snow ball vendor scheduled
 - g. June 14 PTA Meeting
 - i. Planning for next year
 - ii. Bring your ideas and questions
 - iii. Official plan and budget for next school year is developed by executive board during summer
10. Safe Routes to School promoted throughout April and May

- a. Thanks to Sarah Fondelier
 - b. Survey results
 - i. 112 respondents
 - ii. Majority of students live within 1 mile
 - iii. Reasons for not walking or biking: inadequate infrastructure
 - c. China Williams to meet with Councilman Quirk and Mr. Sheppard next week
 - d. Grant due in February 2017
 - e. 20% pledge needed from community source
 - i. Katie Riesner to pursue possible bond funding
 - f. To hold Bike & Walk to School in autumn
11. Stream Cleanup a great success; may repeat in fall
 12. Teacher Appreciation Week thanks to chair Justine Stull; décor team: Adele Snow, Crystal Shelley, and Dianna Bell; and all volunteers
 13. Recycling Center may need coordinator
 - a. Crystal Shelley to follow up with Ms. Getsinger
 14. Mr. Baker is recovering from surgery
 - a. Care package: Western movies, notes from students
 15. Need Book Fair Chair for next year

Treasurer's Report: Stacie Lauer

1. Revenue
 - a. April PJ Day \$76
 - b. Subway \$65
2. Expenses
 - a. Drums \$4500
 - b. Field Trips over \$2k

Secretary's Report: Justine Stull

1. 186 members

Vice President's Report: Jessica Brown

1. Box Tops
 - a. Still tallying submissions for classroom party until May 27
 - b. Summer collection sheet to go home
 - c. Will need a new collection space in new building

Principal's Report: Mr. Palmer

1. PARCC occurring now
2. Thank you for Teacher Appreciation Week
3. Building updates
 - a. Slightly ahead of schedule in interior, slightly behind on exterior due to rain
 - b. Demolition begins Monday, June 20th
 - c. Final day for staff to access building is Friday, June 17th
 - d. School finishing orders for new building supplies
4. Teachers to get 4 days professional development with new building (focus on behavior management and staff-student relationships)
5. Anticipating 3 entrances next year (bus riders, walkers, and car riders)
6. Teachers get 2 extra days for classroom setup starting August 15th

7. Sneak a Peek (Tuesday, Aug 23rd in evening?)
8. Back to School Night/s early in year
9. Staffing updates
 - a. Ms. Bueker taking 2 year leave, needs new Reading Specialist
 - b. Needs new .5 Special Educator shared with CES
 - c. Ms. Getsinger switching to 4th grade full time
 - d. Needs to fill 2nd PE teacher slot for double special
 - e. Discontinuing 2nd counseling position (Ms. Stine anticipating switch to HS level)
 - f. Needs to fill K-CLS position (current teacher switching to 2nd grade)
 - g. 2 other changes anticipated that must be approved by Board of Ed prior to announcing
10. 579 projected enrollment next year
 - a. 5 K classes
 - b. 4 1st grade classes
 - c. 4 2nd grade classes
 - d. 3 3rd grade classes
 - e. 4 4th grade classes
 - f. 3 5th grade classes
11. Ribbon Cutting anticipated late September or early October
12. Administration to set up temporary, summer office (possibly at CES or CMS)
13. Cannot use brick from current building due to possible asbestos
14. Will preserve Westowne School sign, bench, and plaques
15. Hall signs to be given to those teachers or community members
16. Bike rack to be relocated

Teacher Liaison: Ms. Robey

1. Volunteer Tea: June 8 9:45 – 10:45 AM
2. Thank you for Teacher Appreciation Week
3. Pillowcases for Patients (and bandages) collection throughout May

5th Grade Committee: Tracy Horch and Jen Nyland

1. 5th Grade Gift completed: Commissioned watercolor of existing building, framed and matted by Archival Arts Inc., to be hung in new building
2. Certificates (instead of plaques) purchased by school
3. Memory Book being completed
4. Recognition Ceremony June 14th 10:00 AM
 - a. Need 4th grade parent volunteers

Meeting adjourned at 7:57